

Proforma- I- REGISTRATION OF COLLEGE NSS UNIT

with NSS Cell, University of Mumbai for the Year 20 -20

(Last Date of Submission – in the Planning Session of respective District/Zone)

A. Name of the College : _____
Address : _____
Tel. No. : _____ Fax No.: _____ email: _____

Total no. of Students enrolled in the College (M) _____ (F) _____ (Total) _____

B. Name of the Principal: _____
Residential Address _____
Tel. No. _____ Fax No. _____ E.Mail : _____

C. Details of the Bank Accounts for NSS grants.
Name of the Bank: _____ Accounts No.: _____
Name of the Signatories; 1) _____ 2) _____

D. Allocated strength for the year 20 -20
On the basis of the N.S.S. Regular Activities, Special Camp Conducted and trained Programme Officers during the previous year, The Units allocated to college for this year _____ unit(s) with total Strength of _____ Volunteers for Regular activities and _____ Volunteers for the Special Camp which is accepted by the college. The allocation will be regularized subject to the Following.....
1) Submission of the Registration Performa, 2) Acceptance of the allocated strength by College.
3) Commitment to conduct the Special Camp with 50 % of the Enrolled Strength.

E. Details of the NSS Programme Officers for the year 20 -20 .	
Name, Residential Address& Telephone number of the Programme Officer	Other details
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____

F. Brief Statistical Details for the last year 20 -20 :

Allocated Strength: Regular NSS Units: _____ No. of Students: _____ No. of Students completing 120 hrs: _____ No. of Programme Officer: _____ Advance given: Rs. _____ Date: _____ Account submitted: (YES/NO) _____	Allocated Strength: Special Camp: _____ No. of Students Participated: M _____ F _____ Non-Students Participated: M _____ F _____ No. of Teachers Participated: _____ Advance given: Rs. _____ Date: _____ Account submitted: (YES/NO) _____
---	--

G. Details of the Student Leaders for this year: 2 male/female students on every 100 Enrolled NSS Volunteers). These Volunteers are expected to attend the leadership Training Camp conducted by the University NSS Cell during the year.

S.N.	Name	Class	Contact numbers
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

H. Information about the Adopted Area:- It is expected:

- a) Every NSS volunteer must work at least 80 hours in the adopted area in two different projects.
 b) Every NSS unit must have One adopted area. {i.e. if a College has 3 Units, it must have 3 adopted areas}

Adopted Area for Regular Activities (with proper address and name of the contact person)

1) Exact address _____
 Name of the local contact _____

2) Exact address _____
 Name of the local contact _____

3) Exact address _____
 Name of the local contact _____

Adopted Area for Special Camping (with proper address of camp venue)

Camp venue/place of accommodation _____

Name of the Slum/village _____

At post _____ Tal _____ Dist _____

Name of the contact person _____ Tel.No _____

I. Information about the College N.S.S. Advisory Committee (If not constitute yet, Please submit along with Enrollment list i.e. by 1st September)

S N	Composition	Name	Address & Tel. No.
1.	Principal, Chairperson		
2.	College Teacher Member		
3.	College Teacher Member		
4.	Representative of the Development Department, Member		
5.	Social Worker from the Adopted Area, Member		
6.	N.S.S. Student Leader Member		
7.	N.S.S. Student Leader Member		
8.	Dist. Coordinator University Representative		
9.	N.S.S. Programme Officer, Secretary		

J. Principal's Suggestions

a) To improve the efficiency of N.S.S. Activities _____

b) Expectation from the Central N.S.S. Cell _____

K. I Undertake

- A. To accepts the above allocated strength to our College NSS unit & to conduct the Special Camp with 50% of the enrolled strength of NSS Volunteers.
 B. To provide required infrastructure and administrative support to the NSS Unit for its smooth function.
 C. To depute Untrained Programme Officers for the Orientation /Refresher/Training at TISS during this year & to attend meeting as and when called by the University NSS Cell / T.I.S.S./ State NSS Cell/ Regional NSS Office.}
 D. To depute NSS volunteers for various programmes/workshops/meetings/Leadership/emergency/ relief/etc. related work as and when called by the University NSS Cell.

Date :

College Seal

Signature of the Principal

Proforma – II – Enrollment Form for the NSS Volunteers.

University of Mumbai

V.E.C. No. MH 09 _ _ _ _ _

Year of working in NSS : I/II

NATIONAL SERVICE SCHEME
jk"V^h; Isok ;kstuk

Recent Identify Card

Size Photograph

Application for Admission to NSS

For the Year 20.....-20.....

Sr. No.

The Programme Officer, NSS Unit,

Sir,

I Mr./Ms. _____ of _____ class (in BLOCK letters)

Division _____ Roll No. _____ wish to participate in NSS activities for the year _____

I shall abide by all rules and regulations of NSS Programme/Special Camps and participate in the NSS Regular Programme/Special Camps conducted by College/University at own risk.

I further undertake to complete 120 hours of work in Regular Programme and atleast one Y.F.H.S. Camp of Ten days, during this year/next year. (A student who was a volunteer of NSS in previous year and have not attended Y.F.H.S. Camp can enroll only if he/she undertake to participate in Y.F.H.S. Camp this year.)

Signature of the Student,

Date : _____

PERSONAL DATA OF SUDENT (ALL BLOCK LETTERS)

- Local Address : _____
_____ Ward : _____ Tel.No. _____
- Hobbies/Interest : _____
- Special Interest : If you participate in College/Outside in Singing/Music/Drama/Dance/
Trekking/Sports/etc. activities. Please state level of participation.
- Blood Group : _____ 5. Date of Birth : _____
- Caste : SC/ST/NT/OBC/Others (Please state _____)

Particulars of Guardians/Parents : Name : _____

Office Address : _____ Tel No. _____

Relationship with Students : _____ Profession : _____

Date : _____ Signature of Parents _____

*Fresh T.Y. Students cannot be enrolled as this scheme is designed for two years.

*Students of T.Y. Classes can enroll for NSS, only if he/she has completed atleast 120 hours of Social Work in previous year.

*Have you completed 120 hours in Regular NSS ? YES/NO, if yes, Year _____ Class _____

*Have you attended 10 days Special Camp ? YES/NO, if yes, Year _____ Class _____

I have received Work Diary on _____ and NSS Badge on _____

Signature of the Student,

.....

NOT FOR SALE

Date :

PROFORMA - III

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME
CONSOLIDATED REPORT OF THE ENROLLMENT
DURING FOR THE YEAR 20 -20

Name of the College:-

Total no. of Students in Degree College :- Male Female Total

Number of allocated NSS Unit(s) :-

The Enrolment list displayed on the notice board on (Date).....

Name of the NSS Programme Officer/s. 1.....

2.....

3.....

S.N.	CLASS	MALE			FEMALE			TOTAL		
		S.C.	S.T.	Other	S.C.	S.T.	Other	S.C.	S.T.	Other
1	F.Y.B.A.									
2	F.Y. B. Sc.									
3	F.Y. B. Com.									
4	S.Y. B.A.									
5	S.Y.B. Sc.									
6	S.Y.B.Com									
7	T.Y.B.A.									
8	T.Y.B. Sc.									
9	T.Y.B. Com.									
10										
11										
12										

CLASSIFICATION OF STUDENTS

	S.C. (17%)	S.T. (07%)	Other's (64%)	Total (100%)
Male				
Female				
Total				

DATE :

PLACE :

Signature of the Programme Officer(s)

Signature of the Principal.
(Seal of the College)

- N. B. 1. Ensure above enrolment is 17% S.C., 07% S.T. & 76% other
2. Please send this Report along with Enrollment list latest by 1st September.
3. If the College has more than one Unit, only one combined consolidated Report should be sent for all Units.

PROFORMA- V

FOR CLAIMING BENEFIT OF 10 GRACE MARKS FOR THOSE VOLUNTEERS WHO
COULD NOT APPEAR FOR THE FIRST EXAMINATION AND WISH TO APPEAR FOR
SUBSEQUENT EXAMINATION .

NAME OF THE COLLEGE : _____

CLASS : _____

Sr.No.	Name of the Volunteer				Examination Seat Number	The Year in which the 120 hours were completed
	Name	Fathers Name	Sur Name	Mothers Name		

I Certify that the candidates mentioned above have participated, in the NSS programme and have satisfactorily completed at least 120 hours of social service comprising the time spent in at least two types of projects as per the rules of university of Mumbai, those students have not appeared in March / April / May, _____ Examination and that are appearing for Examination which will be held in _____ for the first time.

Signature of the NSS Programme Officer

Signature of the College Principal

Rubber Stamp of the College

(please send in Duplicate)

PROFORMA - VI
UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME UNIT
CONSOLIDATED REPORT OF STUDENTS
COMPLETION OF 120 HOURS DURING THE YEAR 20 - 20....

NAME OF THE COLLEGE : _____

NO. OF THE UNIT (S) : _____

NAME OF THE PROGRAMME OFFICER : _____

SR. NO.	CLASS	CLASS CODE	MALE	FEMALE	TOTAL
1	F.Y.B.A.				
2	F.Y. B .Sc.				
3	F.Y. B.Com.				
4	S.Y. B.A.				
5	S.Y.B.Sc.				
6	S.Y.B.Com				
7	T.Y.B.A.				
8	T.Y.B.Sc.				
9	T.Y.B.Com.				
10					
11					
12					
Total					

Details of the Ex-Student-Appear for the Examination in First Time.

(As per the Proforma – V)

SR.NO.	CLASS	MALE	FEMALE	TOTAL
1				
2				
Total				

SIGNATURE OF THE PROGRAMME
OFFICER (S)

SIGNATURE OF THE PRINCIPAL
WITH STAMP

1. Please send this Report along with 10 mark related documents.

PROFORMA- VII

LIST OF STUDENTS WHO COULD COMPLETE 120 HOURS

CERTIFIED LIST

NAME OF THE COLLEGE: _____

NO. OF UNIT/S _____ YEAR _____

NAME OF THE EXAMINATION (CLASS) _____

NO. OF STUDENTS COMPLETING 120 HOURS IN THIS CLASS _____

Statement showing the details of such of the students who could complete 120 hours of Regular NSS work during the year _____

Sr.No.	VCE No.	Name of the Volunteer				Examination Seat Number
		Name	Fathers Name	Sur Name	Mothers Name	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

CERTIFICATE

“We hereby certify that the candidates mentioned above have participated in NSS Programme and have satisfactorily completed 120 hours in social service, comprising the time spent in at least two types of projects as per the rules of University of Mumbai.”

SIGNATURE OF THE PROGRAMME OFFICER

SIGNATURE OF PRINCIPAL.

(RUBBER STAMP OF THE COLLEGE)

PROFORMA VIII

REQUISITION FOR CLAIMING FIRST INSTALMENT OF GRANT.

Requisition of grants required for Regular Activities for the year -20 -20

Last date of Submission 7th September

(No advance will be released if claim is received after the Last Date)

A) Name of the College: _____

B) No. of Units: _____

C) Number of Students actually
Enrolled for the Programme: _____

D) The grant required _____
(No. of Volunteers X rate X 50%)

Certified that No. Grant for Regular and Special Camp received
by the College previously are outstanding to be accounted.

Signature of the Programme Officer/

Signature of the Principal (Seal of the College)

**CERTIFIED BY
NSS PROGRAMME CO-ORDINATOR.**

Note : 1) Send this proforma in duplicate.

Note : 2) Before Submission of this claim following Documents Should have been
submitted by the college N.S.S.Unit to the Central N.S.S. cell.

- a) Enrollment list for the year.
- b) Consolidated Enrollment list
- c) Audited statement of Account for the earlier year.

PROFORMA IX

REQUISITION FOR CLAIMING SECOND INSTALMENT OF GRANT.

Requisition of grants required for Regular Activities for the year -20 -20

Last date of Submission 14TH October

(No advance will be released if claim is received after the Last Date)

A) Name of the College: _____

B) Number of Students actually
Enrolled for the Programme: _____

C) Nature of Programme organised
During the Ist half: _____

D) Grant already received by
the College (Ist Installment): Rs. _____

E) The amount of additional
grant required (2nd /3rd Installment) Rs. _____

Signature of the Programme Officer/ s
the College)

Signature of the Principal (Seal of

**CERTIFIED BY
NSS PROGRAMME CO-ORDINATOR.**

Note: 1) Send this proforma in duplicate.

Note: 2) Before Submission of this claim Half Yearly Report (in format) Should have
been submitted by the college N.S.S.Unit to the Central N.S.S. cell.

Name of the College: _____

No. of Unit/s: _____

UTILISATION CERTIFICATE

I/ we have checked the accompanying statement of accounts and I/ we hereby certify that expenditure of Rs. _____

(Rupees _____)

Was actually incurred by _____

College under different heads of accounts as indicated therein on organisation of Regular National Service Scheme / Special Camping Programme during the year 20 - 20 (From 1st April to 31st March)

I / we further certify that the amount of Rs. _____ was actually utilized by the College for the purposes for which it was sanctioned.

Place : _____

Date: _____

Signature:

Chartered Accountants
(Rubber Stamp)

PROFORMA - XII

BRIEF REPORT OF THE ACTIVITIES CONDUCTED DURING THE REGULAR /SPECIAL CAMP PROGRAMME

Brief report of the activities conducted under the National Service Scheme Regular/
Special Camping Programme during the year _____

Name of the College : _____

No. of Unit/s: _____

1. Number of Student enrolled in NSS : _____
2. Total Number of Student participated in Regular/Special Camping Programme : _____
3. Total expenditure incurred on the Regular/ Special Camping Programme: Rs. _____

4. Nature of the Work done: _____
(Give short resume of the Work done and the period during which projects were conducted giving details of: _____

a) Urban Work / Camp _____

b) Rural Work / Camp _____

c) Any other activities not covered under (a) and (b) above. _____

Signature of the Programme Officer /s

Signature of the Principal

College Seal

PROFRORMA- XIII

INVENTORY OF ARTICLES PURCHASED DURING THE YEAR

Name of the College: _____

No. of Unit/s: _____

INVENTORY OF ARTICLES PURCHASED

Regd. No	Description of Articles	Number of Articles	Date of Purchase	Amount		Remark
				Rs	Ps	

Signature of the Programme Officer / s

Signature of the Principal

(Rubber Stamp of the College)

PROFORMA- XIV –
DEAD STOCK REGISTER NATIONAL SERVICE SHCEME
DEAD STOCK REGISTER

Regd. No.	Description of Articles	Number of Articles	Date of Purchase	Voucher No.	Name of the Supplier	Bills No.	Amount		Signature of the Programme Officer	Remark
							Rs.	P.		

Signature of the Programme Officer/s

Signature of the Principal

Rubber Stamp of the College

PROFORMA-XV- DETAILS OF THE CAMP SITE

(To be submitted in Duplicated on or before 8th October, for Camps to be held in Diwali Vacation or 20th December for the Camps to be held in X' Mas Vacation or 10 days before the Camps to be held in Summer Vacation.)

1. Name of the College : _____

2. Name of the Programme Officer/s : _____

(on every 50 students one programme officer should accompany the volunteers)

3. Dates of the Camp: from _____ to _____
4. Duration of the Camp : _____
5. Number of Students participating in the Camp : _____
6. Name of the Village : _____
Post : _____ Taluka : _____ District : _____
Contact/ Person Name & Address: _____

Contact Tel. No. (if any) _____
7. Nearest Railway Station / Bus Route: _____
8. The nearby well - known Town and Distance from it : _____
9. Other Information (if necessary) for Visiting the Camp: _____
10. Map of the Area (necessary to be attached with this proforma) : _____

Signature of the Programme Officer / s

Signature of the Principal

(Rubber Stamp of the College)

PROFORMA -XVI

REQUISITION FOR SPECIAL CAMP GRANT

Requisition of grants required for Special Camp Activities for the year -20 -20

(To be sent in Duplicate on or before 25th September, every for Camps to be held in Diwali Vacation or 1st December for the Camps to held in X' Mas Vacation 20 days before the camps to be held in Summer Vacation)

(No grant will be release if claim is received after the last date)

RESIDENTIAL CAMP

1. Name of the College : _____
2. Name of the Programme Officer/s: _____
3. Details of the Camp Site :
 - a) Name of the Village _____
 - b) Post _____
 - c) Taluka _____
 - d) District _____
4. Total number of Participants : _____
5. Duration of the Camp : (Day's) _____
6. Dates of the Camp: From _____ to _____
7. Activities which are to be undertaken: _____

8. Grant required for the Camp at the
Proportionate rate of Rs. _____
(No. of Students X Rate per Students X No of Day's)

Certified that no grant received by the college previously are outstanding to be accounted.

Signature of the Programme Officer/s

Signature of the Principal

(Seal of the College)

CERTIFIED
NSS PROGRAMME CO-ORDINATOR

- NOTE : 1). Before submission of this claim Audited Statement of last camp undertaken by the college NSS Unit should have been submitted to NSS Cell University of Mumbai.
2) Submitt this proforma in duplicate.

PROFORMA- XVII –

INFORMATION REGARDING SPECIAL CAMP PRRTICIPANTS

**(TO BE SENT TO THE NSS OFFICE, UNIVERSITY OF MUMBAI
WITHIN 3 DAYS OF THE COMMENCEMENT OF THE CAMP)**

Name of the College: _____

Name of Village, Taluka & District: _____

Duration: _____ form _____ to _____

a- Total Number of Participants:

STUDENTS			NON STUDENTS			TEACHERS			TOTAL		
M	F	T	M	F	T	M	F	T	M	F	T

b- Total number of NSS Volunteers of S.C. / S.T. / OTHER attended Special Camp

CASTE	STUDENTS		
	Male	Female	Total
S.C.			
S.T.			
OTHER			
TOTAL			

Date: _____

Place: _____

Signature of the
NSS Programme Officer/s

Signature of the
College Principal

(Rubber Stamp of the College)

PROFORMA- XVIII

fo|kihBkus egkfo|ky;kdMwu jkls;kspys[k fLodkj.;kdfjrk foghr uewuk
foÙkh; o'kZ % -----rs-----++++ps foj.k i=

^c^ fo"ks'k f"kchj dk;Zdze

Signature of the Programme Officers

Signature of the Principal

(Rubber Stamp of the College)

Total participation of S.C. / S.T. / OTHER participants in the NSS Special Camp

S.C.			S.T.			OTHER			TOTAL		
M	F	T	M	F	T	M	F	T	M	F	T

Signature of the Programme Officers

Signature of the Principal

(Rubber Stamp of the College)

Proforma- XX

List of the Volunteers completing 240 hours in two years & One Special Camp

a- List of the Volunteer participated in NSS for two years and completed 120 hours in each year and one special camp of 10 days.

Name of the College : _____

Sr.No.	Name of the Volunteers	Caste (S.C./ S.T./ Other)	Class	Year in which he/ she completed		
				120 hours	120 hours	Special Camp

Signature of the NSS Programme Officer

Signature of the College Principal

Rubber Stamp of the College

NOTE : Volunteers is entitled to receive certificate from University NSS Cell if he / she completed 240 hours in two academic years (120 hour each year) and one Special Camp of 7 days.

b- Total number of NSS Volunteers of S.C. / S.T. / OTHER attended Special Camp completed 240 hrs and ONE Special Camp in NSS

CASTE	STUDENTS		
	Male	Female	Total
S.C.			
S.T.			
OTHER			
TOTAL			

Date: _____

Place: _____

Signature of the Programme Officers

Signature of the Principal

(Rubber Stamp of the College)

Proforma- XXI – AREA BASED ACTIVITIES

{To be filled by the NSS Programme Officer of during Planning & Projecting Session}

Name of the College: _____

NSS Programme Officer - Unit I _____

Unit II _____

AREA BASED ACTIVITIES

Which are two area-based projects will be undertake by your College NSS Unit.

[Please provide information per unit]

UNIT – I	UNIT – II
-----------------	------------------

Name of the Project _____ Activities 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____	Name of the Project _____ Activities 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____
Name of the Project _____ Activities 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____	Name of the Project _____ Activities 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____

DISTRICT / UNIVERSITY / ZONE LEVEL PROJECTS. {Every NSS Volunteer must complete at least 20 hrs. projects under District / University / Zone level projects}

S.No	Programme / Importance of day	Dates	No. of Participating Volunteers	
			Zone/University Level	College Level
1.	Banmahotsav	1 st to 7 th July		
2.	World Population Day	11 th July		
3.	Independence Day	15 th August		
4.	Sadbhavana Day	20 th August		
5.	Teachers Day	5 th September		
6.	International Literacy week.	8 th to 14 th Sept		
7.	International Peace Day	15 th September		
8.	NSS day	24 th September		
9.	National Blood Donation Day	1 st October		
10.	Communal Harmony Day	2 nd October		
11.	Quami Ekta Week	19 th to 25 th November		
12.	World AIDS Day	1 st December		
13.	World Human Rights Day	10 th December		
14.	National Youth Week	12 th to 19 th January		
15.				
16.				
17.				

DATE : _____

Signature of the Programme Officer/s

Proforma - XXII –

Undertaking by Principal for Completion of 120 hours

I, _____ Principal of _____

_____ hereby Certified that the _____ No . of N.S.S. Volunteers listed in the Certified List Signed by me and the and the N.S.S. Programme Officer have participated in NSS Programme and have satisfactory Completed 120 hours in Social Servies, Comprising the time spent in at least two types of projects and one Special Camp (One in Two years) as per the rules of N.S.S. Cell, University of Mumbai.

I also underake that such N.S.S. Volunteers Students Currently in 1st year of 2nd year of Degree Course and have not participate in Y.F.S.D. Camp shall participate in the Special Camp in the Academic year 20____ - 20____

DATE :

RUBER STAMP OF THE COLLEGE.

SIGNATURE OF THE PRINCIPAL

Rubber Stamp for the College.

Proforma - XXIII -

Undertaking by Principal for Submission of Award Proposals

I, _____ Principal of _____ College,
hereby enclosing the Nomination of my College for the NSS District/ University/ State /
Indira Gandhi National Award for the year 20 -20 for College NSS Unit / NSS
Programme Officer / NSS Students Volunteer/s .

OR

I am not submitting the Nomination of NSS District/ University/ State / Central Govt.
Awards for the Academic year 20 - 20 .

DATE: _____

Signature of the Principal.

Rubber Stamp for the College.

Proforma – XXIV- REGISTRATION OF N.G.O. FOR NSS PROJECT

**UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME**

**TO BE FILLED BY THE SOCIAL /GOVERNMENT/ ORGANISATION TAKING ASSISTANCE
OF COLLEGE NSS UNIT IN CONDUCTING THEIR ACTIVITIES**

1. Name of the Organisation: _____
2. Address : _____

3. Tel .No. _____ Fax No. _____ Email Address _____
4. If registered under charitable Trust/ Society Registration Act. Registration No. _____
5. General Description of type of activities conducted by the organisation.

6. Districts / Localities in which activities are conducted.

7. Associated with N.S.S.Since _____
8. Details of Activities conducted with NSS Volunteers.

S.N.	Nature of Work	Area of Work	No of NSS units approached/ responded	No. of volunteers reported to work
1				
2				
3				
4				

Seal of the organisation.

Signature of Authorised Person.

Name _____ Designation _____

Proforma – XXV
Statement of Expenditure from Registration Fees.

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME

Un-Audited statement of expenditure incurred for the College NSS administration &
Programme Development for amount collected from NSS Volunteers

@ Rs. 10/- per students towards Registration Fees.

[Rs. 10/- per Students Collected towards Registration fees]

-
1. Name of the College : _____
 2. Name of the Programmer Officer : _____
 3. Total No. of Enrolled Students : _____
 4. Total amount collected towards :
Registration fees from Volunteer _____
(Enrollment X Rs. 10/-)
 5. (Minus) Amount sent to University/
State NSS Cell towards registration of
NSS Volunteers @ Rs. 7/- per Volunteers _____
(Enrollment X Rs. 7/-)
 6. Amount available to College after : (A) _____
Deducting University/State Share (i.e. enrolment X Rs 3/-)

Expenditure incurred by College NSS Unit

Administration and Programme Development
(Such expenses that not incorporated in Regular as well as Special Camping audited
statements)

1. Programme Development expenditure. _____
2. Honorarium to Supporting Staff. _____
3. Administration expenses. _____
4. Charges/fees paid for Programme _____
5. Any Other _____

TOTAL: (B) _____

Balance if any (A – B): _____

Signature of Programme Officer

Signature of Principal

College Seal

College Code No:- _____

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME UNIT

Quarterly Report on NSS Activities in r/o College NSS Unit
[to be submitted to University NSS Cell]

Quarterly Report up to Period ending: June/ September / December/ March.....

1. Name of the College :
2. Date of Meeting of University :
Advisory Committee

3. Total no. of NSS Units :
4. NSS Strength allocated under Regular Activities by University:
Actual Enrollment : Male- Female-Total-.....
5. NSS Strength allocated under Special Camping by University
No of NSS Special Camp organized:
No of participant: Male _____ Female _____ Total _____
Name of villages adopted :
6. Total No of NSS Prog Officer: Male Female Total
Total Trained NSS PO : Male Female Total
Total Untrained NSS PO : Male Female Total

7. Brief Information on various activities conducted under Regular Activities & any other Programme / meeting if any (attached separate sheet if necessary)

- a. No of Trees planted: Participants: Male:..... Female:..... Total:.....
- b. No of blood donation Camp: Participants: Male:... Female:..... Total:.....
Date No of Blood bottles/ units collected
- c. P.P.I. Campaign participant: Male:..... Female:..... Total:.....
/Health programmes if any No of Beneficiaries:
- d. Disaster Mgt/HIV AIDS Awareness/Hangandari Mukti Gram Programme

Particulars	Disaster Management	HIV/ AIDS Awareness	Hangandari Mukti Gram Programme
No of PO's Volunteers trained under the programmes			
No of volunteers trained under the prog.			
No of Programmes conducted (Colleges having cell)			
No of villages adopted under the programme			
No of Beneficiaries of the programme			

8. Information on participation of NSS Volunteers in various University /State/Regional/ National level programmes, if any:

S.N.	No. of volunteers participated			Date/Period of Programme	Nature of Programme	Organiser & Venue of the Programme
	Male	Female	Total			

9. NSS Grant Status

Activity	Entitlement For the year	Grants received from University	Grants released to NSS Units	Unspent Balance
Regular Activity				
Special Camping				
Total				

NSS Programme Officer

Principal

College Seal

College Code No: _____

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME UNIT

Annual Report on NSS Activities in r/o College NSS Unit
[to be submitted to University NSS Cell]

Annual Report for the Year : _____

1. Basic Information:

- a. Name of the College :
- b. Name of the Programme Officers :
- c. Whether Part time/Full time :
- d. Date of Appointment of P.O. :
- e. Subject you teach at College :
- f. Expertise you have other than your subject
(Resource Person for the topic) :
- g. Date of Meeting of College Advisory Committee : First Meeting-
: Second Meeting-
- h. Total No of Student in Senior College :
- i. Total No of Students Volunteers in NSS :
- j. Total no. of NSS Units :

2. NSS Strength allocated under Regular Activities by University :
Actual Enrollment : Male- Female-.....Total-.....

3. NSS Strength allocated under Special Camping by University :
No of NSS Special Camp organized: No of villages adopted :
No of participant: Male Female Total

4. Total No of NSS Prog Officer : Male Female Total
Total Trained NSS PO : Male Female Total
Total Untrained NSS PO : Male Female Total

5. Information on participation and organisation of various programmes , if any

a. Details of Tree Plantation:-

S. N.	Date of Plantation	Name of the area	No of plantation	Participants			Remark, if any
				Male	Female	Total	

b. Details of Blood Donation:- Please attach List of Blood Donors along with blood group

S.N.	Date	Name of the Blood Bank	No of Bottle/ Unit Collected	Participants			Remark , if any
				Male	Female	Total	
1 st camp							
2 nd Camp							

c. P.P.I. Campaign participation:

S.N.	Date	Name of the Area	Participants			No of beneficiaries
			Male	Female	Total	

- d. Programme organized related to Health- health checking camp/ detection camp/ any other health campaign- AIDS/ Thalassimia/ T.B./Disaster Mmgt./ etc.

S.N.	Date	Name of the programme	Participants			No of beneficiaries
			Male	Female	Total	

6. Information on the organization of any other activity/workshops State/National level or any other collaborative programmes, if any conducted during the year:

Sr. No.	Name of the Programme	Activities / Work done in brief	Date & Venue of the Programme	No. of volunteers participated		
				Male	Female	Total

7. Information on participation of NSS Volunteers in various State / Regional / National level programmes, if any during the year:

Sr.	No of Volunteers participated			Date / Period of programme	Nature of Programme	Organiser / Venue of the Programme
	Male	Female	Total			

8. NSS Grant Status

Activity	Entitled For the year	Opening Balance as on 1 April	Grants received from University during	Grants released to NSS Unit during	Unspent Balance as on 31 st March....
Regular Activity					
Special Camping					
Total					

9. Any other activity not covered above. Please give details

.....

NSS Programme Officer

College Seal

Principal

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME
YEARLY CALENDER

JUNE	<ul style="list-style-type: none"> • Planning & Project Session for the Programme Officers.
JULY	<ul style="list-style-type: none"> • Registration of NSS unit & Enrollment of Volunteers in the Colleges. • Mini Orientation for Programme Officers. • Beginning of the Regular Activities.

AUGUST	<ul style="list-style-type: none"> • Stream line the Regular Activities • Finalisation of enrollment & Submission of initial Planning. • Constitution & first Meeting of College Level Advisory Committee & Submission of minutes to NSS Cell. • Celebration of Independence Day. • Selection of vol. for Leadership/ R.D./ Utkarshs/Disaster-Preparedness/ Red Ribbon/ Adventure / Annual Camp ,etc. • Organisation of Leadership Training Camp.
SEPTEMBER	<ul style="list-style-type: none"> • Submission of Enrollment list. • Celebration of NSS Day – 24th September. • Preparation of Half-Yearly Reports • Planning for Special Camp-Submission of Camp site details & requisition for Camp.
OCTOBER	<ul style="list-style-type: none"> • Submission of Half Yearly Report (1st April to 30th Sept.) in format. • Organisation of Special Camp. • Submission statistical reports of Camp (Within 3 days of the commencement of Camp) • Organisations of District wise Central Camp by University NSS Cell.
NOVEMBER	<ul style="list-style-type: none"> • Continuation of Special Camp. • Starting of Second term activities • Preparation for X-Mass Vacation Camp-Submission of camp site details & requisition. • Submission of Audited Statement of Special Camp conducted during Diwali Vacation.
DECEMBER	<ul style="list-style-type: none"> • Organisation of AIDS Awareness Week/forth night Programmes. • Organisation of Special Camps • Submission statistical reports of Camp (Within 3 days of the Camp)
JANUARY	<ul style="list-style-type: none"> • Submission of reports of Special Camp. • Organisation of Re-public Day Programme. • Completion of 120 hours (organised the project for those who could not completed 120 hours) • Submission of Audited Statement for Special Camp conducted during X-Mass Vacation.
FEBRUARY	<ul style="list-style-type: none"> • Evaluation Session for Programme Officers • Submission of 10 Mark documents as specified by the University NSS Cell. • Scrutiny of 10 marks documents & resolving of discrepancies observed by Scrutiny Committee.
MARCH	<ul style="list-style-type: none"> • Submission of Certified list after inserting Examination seat numbers to the University NSS Cell (for T.Y. Classes) • Submission of Regular/Special Camp accounts last date 31st March & Special Programme Camp
APRIL	<ul style="list-style-type: none"> • Special Camp of Audited Statement of NSS Activities as specified by the University NSS Cell.
MAY	<ul style="list-style-type: none"> • Organisation of summer vacation activities like Special Camps, Central Camp, Workshop, Seminar, etc.

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME UNIT

List of the International and National Days/Weeks to be observed by NSS

NO.	OCCASION	DAY AND MONTH
1	National Youth Day	12 th January
2	National Youth Week	12 th to 19 th January

3	Republic Day	26 th January
4	Martyr's Day	30 th January
5	International Women's Day	8 th March
6	World Consumer Right Day	15 th March
7	World Health Day	7 th April
8	World Earth Day	22 nd April
9	World Labour Day/May Day	1 st May
10	Nutrition Week	1 st to 7 th May
11	Anti- Terrorism Day	21 st May
12	World No Tobacco Day	31 st May
13	World Environment Day	5 ^h June
14	Van Mahotsava Week	1 st to 7 th July
15	International Literacy Day	8 th to 14 th July
16	World Population Day	11 th July
17	University foundation Day	18 th July
18	Campaign Against Nuclear Weapon Day	6 th August
19	Independence Day	15 th August
20	Sadhbhavana Day	20 th August
21	Teacher's Day	5 th September
22	International Literary Day	8 th September
23	International Peace Day	15 th September
24	N.S.S. Day	24 th September
25	National Blood Donation Day	1 st October
26	Gandhi Jayanti	2 nd October
27	White Cand Day	15 th October
28	World Food Day	16 th October
29	Saving Day	31 st October
30	Anti Poverty Day	1 st November
31	National Day for the Mentally Retarded	8 th November
32	Children's Day	14 th November
33	National Integration Day	19 th November
34	Quami Ekta Week	19 th to 25 th November
35	World AIDS Day	1 st December
36	International Volunteers' Day	5 th December
37	Human Rights Day	10 th December

THE ORDINANCE 229-UNIVERSITY OF MUMBAI

Directors/Heads the recognized institutions, the Director, Students Welfare, Department and the Director, Sports Pavilion are hereby informed that in exercise of the powers conferred on the Management Council under section 54 (1) of the Maharashtra Universities Act 1994. The Management Council amended the present O.229A regarding

award of 10 Grace marks to students for participation in any one of the various extra curricular activities to read as under as O.229: -

O.229: Candidates appearing for any of the University examination/examinations conducted on behalf of the University, except those where point system of evaluation is introduced, shall be eligible for the award of maximum 10 grace marks at their option, wherever necessary in addition to the mark secured in each head of passing for participation in any one of the activities mentioned below: -

(a) Students who have enrolled as members of the N.C.C. and have satisfactorily completed the N.C.C. training programme during the academic year, as certified by the Principal, Commanding Officer of their respective College.

OR

(b) Students who have enrolled as members of the Home Guards and have satisfactorily completed Home Guard training programme during the academic year as certified by the Principal of their respective College.

OR

(c) Students who have participated in the N.S.S. programme and have satisfactorily completed at least 120 hours of Social Service comprising the time spent in at least 2 types of projects as certified by the Principal of their respective College and forwarded by the N.S.S. Programme Co-ordinator.

OR

(d) Students who have participated in any programme of the Department of Adult and Continuing Education and Extension such as these pertaining to the programmes of the National Literacy Mission, Population education, Continuing Education extension work, Continuing Education Center and have satisfactorily completed at least one hundred and twenty hours of work in the programme as certified by the Principal and further certified by the Director.

OR

(e) Students who have participated in the Work-experience project of the Department for 240 hours as certified by the Principal and further certified by the Director.

OR

(f) Students who are one of the members of the team/s reaching at Quarter final stage at inter-collegiate sports competitions or have secured one of the eight places in order of merit in individual sport event conducted by the University or have represented the University in sport events either at the Inter-State or at Zonal level or at National Level or at International Level and have produced the necessary certificate from the Principal of their respective college and forwarded by Head of the concerned Section.

OR

(g) Students who are members of team/s securing first three positions in cultural group events or have secured one of the first three places in individual cultural events or whose performance have been adjudged best as an Actor/Actress, Music Director, Lighting/Sound effect Operator, Author, Choreographer, or as Director in Group events conducted at the Inter-collegiate cultural competition organized by the University, or have represented the University in any of the cultural events either at the State level or at the Zonal level or at the National level or at the International level in the same academic year as certified by the Principal of their respective college and forwarded by Head of the concerned Section.

OR

(h) Students who are members of the Students Councils constituted under Section 40 (2) (a) or Section 40 (2) (b) or under Section 40 (4) of the Maharashtra Universities Act 1994, and have actively participated in various schemes, programmes and attended functions of

the University during that academic year, as recommended by the Principal of the concerned college and certified by the Director of Students Welfare.

The benefit of 10 grace marks to candidates would be available only in any one of the activities mentioned above, at their option subject to their fulfilling following conditions:-

1. That they are appearing for any university examination, except the examinations having point system of evaluation, for the first time.
2. That in case of failure in one or more heads of passing an examination, the benefit of grace marks shall be granted to the extent of 5% of the maximum marks allotted to a subject.
3. That the grace marks will be granted for the purpose of claiming exemptions in a subject/s, provided it shall not exceed 5% of the maximum marks allotted to a subject.
4. That the maximum of 10-grace mark shall be granted for the purpose of enabling a candidate for the award of class and or distinction, in the examination.
5. That maximum 10 grace marks will be added to the grand total, if the benefit of grace marks in not claimed in any of the above (2) to (4) conditions.
6. That if the examination is conducted in Semester and the marks of the two semesters are clubbed, the question of grant of 10 grace marks in odd semester under this ordinance shall be considered at their option, to students if they prove merit only in that particular odd semester in activities mentioned at Sr. Nos. (e) or (f) and comply with all such conditions stipulated therefore, else the same shall be granted in even semester examination of that academic year.
7. That the grace marks under this Ordinance will not be counted for the award of scholarships, prizes and medals or any other awards.
8. That the rules relating to gracing under this Ordinance shall be applied first and the same shall separately be shown in the marks sheet of the candidates.
9. That the University authorities may consider with holding of any of the aforesaid benefit or to consider any of the merit/work of the candidates null and void if, in the option of duly constituted Disciplinary Committee, such an action is felt necessary, and communicated to University through the Principal/Head of the Department.

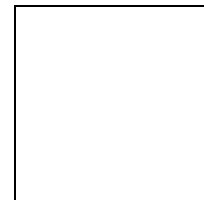
Further that the Ordinance 229-A circulated vide University circular No.UG/212 of 1997 dated 12th June, 1997, Shall stand repealed from the date of operation of amended O.229.

Mumbai 400 032

19th May 1998

for I/c. REGISTRAR.

FORM OF INDEMNITY



In consideration of my being nominated at my request to undergo all types of training and also participating in any camp/course/adventure training activities in/outside NSS and

traveling I undertake and agree that neither I nor my executor/administrator will make any claim against the Government of India or against any officer of NSS/Principal/Programme Officer/Programme Co-ordinator/State Liaison Officer/Youth Officer/Assistant Programme Adviser/Deputy Programme Adviser in respect of any loss or injury to the property or person (including injury resulting in death), which may suffer while or in consequence of my being in training/participating in any camp/course/adventure training activities in/outside NSS and traveling and I understand that no compensation will be paid by the Government of India or any officer as mentioned against any such loss or injury (including injury resulting in death) and I agree so as to bind myself, executors and administrators to indemnity to the Government of India, any NSS official and any person in the service of Government of India, against any claim which may be made any third party against them or any of them arising out of any act of default on my part during or in connection of said training camp/course/College Regular activities/ Special Camp/District/University /State level Camp/NSS selection Camp of SRD/NRD/ NSS Pre-SRD Camp/ NSS SRD Parade Camp/ NSS Pre-R.D. Parade/NSS R.D. Parade/Youth Festival/ National Integration Camp/Adventure training and journey by road/rail/sea/river and flight.

Details of the Camp/programme.

Title.....

Duration:-days, Dates- from to

Venue :-.....

Name of the Volunteer

Signature of Student/ applicant

Signed by the applicant in my presence.

Witness no. 1) Parents/Gardian Signature _____

Name _____

Address _____

Witness no. 2) Signature _____

Name _____

Address _____

Signature of the NSS Programme Officer

Signature of the Principal

College Seal

N.B. : one of the witness must be the Parent/Guardian of the NSS Volunteer.

UNIVERSITY OF MUMBAI
NATIONAL SERVICE SCHEME

Passport size
Photograph

National Service Scheme,
Vidyapeeth Vidyarthi Bhavan,

UNDERTAKING OF THE PARTICIPATING STUDENT

I, Mr/Miss/Mrs. _____
Student of _____ College, undertake to
state that, I shall be attending _____
to be held at _____
From _____ to _____ Organized by _____
_____ at my own risk.

I further undertake to state that I shall be abiding by all rules & regulation of the
camp/programme and NSS Unit, University of Mumbai and shall be liable for strict
disciplinary action for violation of the same.

Address:.....
.....Tel. No.....

Date:-

Signature of the Student

RESPONSIBILITY CERTIFICATE

Certified that my Son/Daughter/Ward Mr/Ms.....
is being allowed to participate in _____
to be held at _____
From _____ to _____ Organized by _____
_____ at my own risk

If any accident occurs during this camp/programme, I or any of my relation of legal heir
will not demand claim from University of Mumbai/College NSS unit, on account of my
Son/Daughter/Ward is participating in this camp.

Signature of NSS Programme Officer

Signature of Parent/Guardian

Place:-.....

Date:-.....

Signature of the Principal

Seal of the College

THE FINANCIAL PATTREN OF EXPENDITURE

	New (Revised Pattern)
Regular Activities Special	160/- per vol. Per year
Camping Programme	300/- (For 07 days.)

The new thrust will be to allocate more money into the programme content and keep
minimum essential increase in administrative cost.

The entire fund admissible for Special Camping Programme should be spent on organization of Special Camp @ Rs. 300/- per volunteer on boarding lodging & transportation etc.

The revised pattern Rs. 160/- per volunteer per annum admissible for regular activities should be distributed for maximum Utilization of Programme Development with minimum on administration of the scheme at college level.

1. UNIVERSITY LEVEL EXPENDITURE

- a. An amount of Rs. 25/- per volunteer per annum will be retained by University NSS Cell from this amount towards University level exponders.
- b. Rs. 8/- Changes for supplying volunteers Diary/Badges/Enrolment from etc., for the College NSS Unit.(as decided in the University Level Advisory Committee meeting)

An amount of Rs. 8/- per volunteer per annum will be retained by University NSS Cell from this amount towards supplying volunteer Diary/Badges/Enrolment form etc. for the College NSS Unit.

2. COLLEGE LEVEL EXPENDITURE

Rs. 127/- per volunteer per annum will be available to the college to be spend for the Development of Programme, administrative expenses and out of pocket allowance to the NSS Programme Officer.

2.A. College level administration expenditure @ Rs. 6/- per vol. per annum towards typing, clerical assistance, postage, audit fees etc.

2.B. The out pocket allowance to the NSS Programme Officer will be.

I. The Programme Officer who is completed Orientation Course of NSST.I.S.S. and conducted Special Camp of 07 days duration as per the NSS norms will be getting out of Pocket Allowance @ Rs. 400/- p.m. (i.e. Rs. 48/- per vol. Per annum.)

II The Programme Officer who is not under gone Orientation Course of NSS at T.I.S.S. as per the NSS norms will be getting out of Pocket Allowance @ Rs. 200/- p.m. (i.e. Rs. 24/- per volunteer per annum)

The allowance of the NSS Programme Officer would also be linked to the specified work to be put in by him/her every month. This would include.

- a. Mobilization of at least 50% volunteers for special camping Programme.
- b. A minimum of three/four community visit per month to the adopted area for Co-ordinator & supervision.
- c. Maintenances of NSS Records as specified in the NSS committee meeting.
- d. Timely submission of quarterly reports/statement of accounts.
- e. Completing of NSS Orientation Course at T.O.R.C., T.I.S.S.

Programme Development expenditure @ Rs. 73/- per volunteer per annum available to the College. Expenditure like refreshment to volunteer during programme/camp, community visit, expenses by public transport, purchase of essential working tool, camp equipment, etc. required for programme level expenses of NSS Programme Officer for participation in office meeting, training programme, etc.

LIST OF EQUIPMENTS, WHICH COULD BE PURCHASED FROM NSS FUNDS

A. Implements for Field Work:-	B. Kitchen Equipment
1. Foura	1. Dekchi
2. Pickaxe	2. Karai

3. Shovel	3. Bucket
4. Ghamela	4. Water drum for storing water
5. Crow Bar (Pahar)	5. Mug
6. Axe	6. Tea Kettle (Big)
7. Hammer (Ghan).	7. Spoon
8. Spades	8. fraying pan
C. Other Equipments	9. Plates
1. Durry	10. Parat
2. Tarapauline	11. Tawa
3. Petromax	12. Chakla Belan
4. Big Trunk	13. Measuring Set
5. Torch	14. Stove/Cups/Glasses
6. First Aid Box	15. Zara
7. Table Cloth	16. Kerosine Pump
8. Lantern	17. Funnel
9. Locks	18. Kerosine Container
10. Scissors	19. Forcep. (Chimta)
11. Black Board/Roll-up Board	20. Sundry Kitchen wear
12. Electric Writing Set	21. Jugs
13. Measuring tape	22. Knives
14. Rope / Tent	23. Items required for cooking
15. Equipments for Disaster Preparedness	24. Any other equipments required for the success of the camp

In case of the price of the individual item exceeds Rs. 1000/- the prior permission should be taken from the NSS Programme Co-ordinator & Xerox copy of the bill should be attached with the audited statement. The item purchased should be recorded in the Stock Registrar.

jk"V^{ah}; Isok ;kstuk jkT; Lrjkojhy iqjLdkjklkBh Lo;alsodkauh ikBoko;kP;k izLrkokpk uequk

frdhVkp;k

vkdkjkps
jaxhr

Nk;kfp«k

1- jkT;

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2- fo|kihBkps ukao

3- egkfo|ky;kp@laLFkps ukao o laiw.kZ iRrk

ihu dksM dz-

nwj/ouh

dzekad

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4- izkpk;kZaps uko

5- iqjLdkjklkBh izLrkfor jkls;;ks Lo;alsodkps ukao o tUerkjh[k

6- fyax

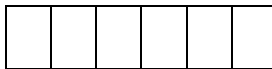
iq#"k @L«kh

7- Lo;alsodkpk fuoklh iRrk o nwj/ouh dzekad

ihu dksM dz-

nwj/ouh

dzekad



- 8- Lo;alsod Eg.kwu fdrh rkl dke dsys % rkl
- 9- jkls;ks Lo;alsodkpk dkyko/kh iklwu i;Zr
- 10- jkls;ks Mk;jh r;kj dsyh vkgs dk;\ gks;@ukgh
 ¼>sjkWDI izr tksM.ks½
- 11- fdrh fo'ks" k f'kfcjkr lgHkkx ?ksryk vkgs\
 lnj f'kchjkr vki.k dk; f'kdykr\
 lnj f'kchjkr vkiys ;ksxnku
 ¼lfoLrj rif'ky |kok½
- 12- ftYgk@fo|kihB@jk"V^h; Lrjkojhy f'kfcj@ gks;@ukgh
 dk;Zdze kr lgHkkx ?ksryk vkgs dk;\
 vIY;k|] lfoLrj rif'ky tksMkok
- 13- jDrnku] us«knku]o`{kkjksi.k] fulxZ j{k.k]
 lk{kjrk] vkjksX; f'k{k.k] lektksUurh
 bR;knh dk;Zdze krhy lgHkkx
 ¼lfoLrj rif'ky tksMkok½
- 14- nRrd ?ksrysY;k oLrhe/;s yksdkauk
 lektlsoslkBh izksRIkfgr dj.kkjs dk;Z o
 R;k|kBh nk[kfoysys usr`Ro
 ¼lfoLrj rif'ky tksMkok½
- 15- U;kf;d vFkok vU; dqBY;kgh ;izdkjph gks;@ukgh
 pkSd'kh pkyw vkgs dk;\
- 16- loZlk/kkj.k vfHkizk;
- 17- brj mYys[kuh; dkefxjh
 ¼lfoLrj rif'ky tksMkok½
- 18- ikl >kysyh ijh{kk¼'ksoVP;k ijh{kspes ekdZf'kV tksMkos½
- 19- Lo;aeqY;ekiu] jkls;ksrwu vki.k dk; f'kdykr
 ;kpk okij vkiY;k thoukr dlk gksrks-
 ¼10 vksGhr fygk½
- 20- jk-ls-;ks- e/s vki.k lqpfosys@dsysys l`tuf'ky@
 ukfo.;iw.kZ midzekph ekfgrh |koh-

dk;Zdze vf/kdkjh ;kaph Lok{kjh

Lo;alsod Lok{kjh

izkpk;kZaph Lok{kjh
 leUo;dkaph Lok{kjh

dk;Zdze

Pin Code No.

Telephone No.

- 8. No. of hours completed during NSS Volunteership _____ Hours.
- 9. Period of NSS Volunteership From _____ To _____
- 10. Whether maintained NSS Dairy (Attached Xerox Copy) Yes/No
- 11. No. of NSS Special Camps attended, Give Details of each Camp. _____
- 12. National Level Programme/Training attended, Give Details of each Camp Yes/No
- 13. Contribution in Blood Donation/Eye Donation pledge, Tree Plantation/ Environment preservation, literacy, health education, community development work etc. (Give details)
- 14. Leadership qualities and other initiatives to motivate other youth in uplifting socio-economic conditions of the adopted community. (Give details)
- 15. Whether he/she has ever been convicted by any court of law or any case is pending against him/her.
- 16. General Attitude
- 17. Any outstanding Performance. (Attach Separate sheet with full factual details).

Signature of Principal

Signature of Prog. Co-ordinator

ihu dksM dz-
dzekad

nwj/ouh

--	--	--	--	--	--

--	--	--	--	--	--

6- jkls;ks dk;Zdze vf/kdkjh Eg.kwu Isokdky iklwu
i;Zar

7- dk;Zdze vf/kdkjh iz'kf{kr vkgs dk;\ ¼vIY;kl izek.ki«k
tkSMkos½ gks;@ukgh

8+ iqjLdkjklkBh izLrkfor vlysys ,dd fdrh o"kkZiklwu dk;Zjr
vkgs

9+ ekxhy 3 o"kkZrhy eatwj o izR;{k uksanfoysyh
fo|kFkhZ la[;k

v-dz-	o"kZ	eatwj fo kFkhZ la[;k	izR;{k uksanfiysyh fo kFkhZ la[;k		
			iq	L«kh	,dw.k
1					
2					
3					

10 fo'ks" k f'kchj dk;Zdzekps mfn~n"V

v-dz-	o"kZ	y{;	lk/;
1			
2			
3			

11- nRrd xkokaps uko@ukxjh oLrh ¼laidZ nRrd
xko@ukxjh oLrh %

lk/kko;kP;k O;Drhps uko½ o laidZ lk/kko;kph
O;Drh %

egkfo|ky;kiklwu varj ljiap@xkoizeq|k %
egkfo|ky;kiklwu

varj%

12 xkoke/khy lk/; dsysys

--	--	--

 lk{kjrsps izek.k

13- ekxhy nksu o"kkZr mHkkj.;kr

--	--	--

 vkysyh LFkk;h
gks;@ukgh

izdYi dk;Z ¼lfoLrj rif'ky tksMkok½

14 jkls;ks midze vf/kd d`rh'khy dj.;klkBh

dk;Zdze vf/dkjh@Lo;alsod o brj laLFkkP;k
ek/;ekrwu dsysys iz;Ru

11. Name of the adopted Village/
Urban Slum (with name of the Contact
Person/Sarpanch/Village Head) also
mention distance from the College. Village/Slum :
Contact Person:
Sarpanch /Head:
Distance :
12. Percentage of Literacy achieved
in the Village.
- | | | |
|--|--|--|
| | | |
|--|--|--|
13. Durable assets created during
the past 2 years or other
achievements (Give Actual details in
a separate sheet)
14. Initiative taken by the Programme
Officer in strengthening the
Programme activities during past 2
Years involving NSS Volunteers and
Other local developmental agencies.
(Attach detailed report).
15. Regularity in submission of reports
and returns Yes/No
16. Whether the Prog. Officer has
been convicted by any Court of
Law or any case is pending against
Him/her. Yes/No
17. General attitude of the Prog. Officer
18. Remarks, if any.

Signature of the Principal

Signature of the Prog. Co-ordinator

Signature of the
Vice Chancellor/Director with official seal

Signature of the State Liaison Officers

**ADDRESS AND CONTACT NUMBERS OF THE VARIOUS AUTHORITIES AT
STATE / REGIONAL LEVEL**

UNIVERSITY NSS PROGRAMME CO-ORDINATOR

NSS Programme Co-ordinator,
NSS Cell,
Vidyapeeth Vidayarthi Bhavan,
2nd floor, 'B' Road,
Churchgate, Mumbai- 400 020.
Tele Fax- 022 2287 3696.

E-mail- mumbainss@gmail.com
Web Site:- www.nssmu.org

REGIONAL LEVEL- NSS REGIONAL CENTRE

Assistant Programme Advisor
Ministry of Youth Affairs & Sports,
Government of India,
National Service Scheme Regional Centre (NSSRC)-Pune.
'Alankar' 1st Floor, Plot No. 25,
Mukund Nagar,
Pune- 411 037.
TeleFax No- 020 2427 3078
E-mail- nssrcpune@gmail.com, nssrcpune2yahoo.com

STATE LEVEL- STATE LIAISON OFFICE

State Liaison Officer & Officer on Special Duty, NSS Cell,
Higher & Technical Education Department (Mantralaya),
Elphinstone Technical School Campus,
3, Mahapalika Marg, Dhobitalao,
Mumbai- 400 001.
TeleFax- 022 2267 9565
E-mail- pramodpabrekar@yahoo.co.in

TRAINING ORIENTATION & RESEARCH CENTRE (TORC)

The Head & Co-ordinator (trg.)
NSS- TORC, Tata Institute of Social Sciences,
Post Box no. 8313, Deonar,
Mumbai – 400 088.
Telephone No. 022 2552 5000 / Fax No. 022 2552 5050

Yk{; xhr & jk"V^ah; Isok ;kstuk

**mBs lekt ds fy, mBas&mBas
Tkxsa Lojk"V^a ds fy, txas&txas
Lo;a ltas olqU/kjk laokj ns& 2**

ge mBs mBsxx tx gekjs lax lkfFk;ksas

ge c<sa rks lc c<saxs vius vki lkfFk;ksa
teha is vkleka dks mrkj ns & 2
Lo;a Itas olqU/kjk laokj ns & 2

mnkfl;ksa dks nwj dj [kq'kh dks ckaVrs
pys

xkao vkSj 'kgj dh nwfj;ksa dks ikVrs pyas
Kku dks izpkj nsa izlkj nsa
Lo;a Itas olqU/kjk laokj ns & 2

LkeFkZ cky o`/n vkSj ukfj;ka jgas Ink
gjs Hkjs oukas dh 'kky vks<rh jgs /kjk
RkjfDd;ksa dh ,d ubZ drkj nsa & 2
Lo;a Itas olqU/kjk laokj ns & 2

;s tkfr /keZ cksfy;ka cus u 'kwy jkg dh
c<k,a csy izse dh v[kaMrk dh pkg dh
Hkkouk ls ;s peu fu[kkj nsa
Lkn~Hkkouk ls ;s peu fu[kkj nsa & 2
Lo;a Itas olqU/kjk laokjk nsa & 2

mBs lekt ds fy, mBsa&mBas
txsa Lojk"V^a ds fy, txas&txas
Lo;a Itsa olqqU/kjk laokj ns & 2