



(NSS Programme coordinator)

Tel /Fax No.: 022-22873696

National Service Scheme Unit,
Vidyapeeth Vidyarthi Bhavan,
2nd Floor, B. Road, Churchgate,
Mumbai-400 020

No. NSS/899/2010-20111.

Date: 18th November, 2010

To,

The Principal

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Sub: Mid Term Meeting Of NSS Programme Officers.

Dear Sir/Madam,

The mid-term meeting of all the NSS Programme Officers is scheduled on Monday, 29th November, 2010 at Shahir AmarShaikh Auditorium, V.V.Bhavan, Churchgate at 10.30 a.m. 06.00 pm.

Hon. Vice Chancellor, Dr. Rajan Welukar will guide the NSS programme officers and also share some innovative activities /projects for the 2nd part of the academic year 2010-11.

You are requested to submit following documents at the registration counter.

1. Half yearly report (as per page no. 51/52 of manual).
2. RRC activity report, list of RRC members along with contact numbers.
3. SOE and statement of expenditure of RRC (For Mumbai colleges only).
4. Malaria awareness drive reports (For Mumbai colleges only).
5. Registration performa (If not submitted).
6. Blood donation report with details like Day, Date, Blood Bank and No. of Bottles etc.
7. NSS publicity week activity report.
8. Requisition for regular and camp activities in duplicate (If not submitted).
9. The list of disaster management team and report of activities.
10. Activity photographs (4-5) and paper clippings if any.

NSS district co-ordinator/Area co-ordinator is expected to compile the activity report of Publicity Week and submit it to the undersigned before this meeting and also to confirm the participation of NSS programme officers to the above meeting.

You are requested to depute the NSS programme officers on 29th November 2010 at 10.00 a.m. at Shahir Amarshaikh Auditorium to attend the mid-term meeting which will be guided by the Hon. Vice-Chancellor.

With regards,

Yours sincerely,

Prof. Atul Salunke,

I/c, Programme Co-ordinator, NSS